

THE WEB.ICASS FEED

Volume 5, Issue 1
October 2007



BUDGET VS. ACTUALS—ICASS VS. COAST

New This Year: Quarterly Actuals No Longer Required

In FY 2008 ICASS is discontinuing support of the quarterly Actuals module used to create “Budget vs Actuals” reports because there is an excellent tool in COAST called the *Budget vs. Actual module*. You can use it to track your current year actual spending and compare it with the ICASS budgeted amount after entering your ICASS budget information into the module.



GUIDANCE FOR YOUR BUDGET PREPARATION

IMPORTANT! Addendum to Budget Instructions



An Addendum that explains new data integrity reporting requirements was added to the series of ICASS budget instructions posted on the ICASS website (www.icass.gov). Post must read these additional new requirements which are part of the ICASS Service Center’s goal to ensure the accuracy and integrity of your ICASS budget data.

WINDOWS VISTA

ALERT! OPERATING SYSTEM CONFLICTS

When configuring your laptop for the upcoming budget workshops, be sure that you use the ITCCB approved operating system (Windows 2000 or Windows XP) (see [STATE 133883](#)). So watch out! If you install Web.ICASS and Web.PASS on a laptop with [MS Vista](#) operating system, you will have problems with your software.



Windows Vista



PROCUREMENT WORKLOAD DATA

Missing Procurement Workload Data?

ICASS Standard Budgets Only: The version 2.23 upgrade includes a change to the Procurement Services view in the Distribution Worksheet. This change is not effective until you run the "Verify" procedure on all FY 2008 plans created before installing 2.23. If you do not run the procedure, you will not see the workload data you previously entered. [Click here for more details and solutions.](#)



PROBLEM DEACTIVATING AGENCIES

I Thought You Said I Could Deactivate Agency Codes with 2.23?!

We did! Version 2.23 will allow you to wipe out unnecessary Non-ICASS agency data from the ICASS budget, which prevented you from deactivating the codes. However, you can only wipe out the unnecessary data when you baseline a budget or create Next Year's Plan (NYP). Since all posts created their FY 2008 ICASS plans before the 2.23 upgrade, you may not be able to deactivate some agency codes until you baseline the plan.



SOFTWARE GLITCH: POSITIONS WORKSHEETS

Software Glitch: Entering Step Greater Than One for a New Position in the Positions worksheets

Due to a software glitch, you cannot enter a step greater than one for a *new* position linked with a compensation plan in the Positions worksheets. However, as a workaround, you can first select "None" in the Compensation Plan column, enter the grade/step and then change "None" to the appropriate compensation plan. This problem will be corrected in the future release.

Stay tuned for another edition of "The Web.ICASS Feed".

